

Registration & Services Agreement

Thank you for contacting the Math Development Center. We take pride in becoming role models for our students as we address the importance of academic improvement, self-discipline, time management, organizational skills, and concentration. Our goal is to help students realize their full math potential, improve confidence, and prepare to take a leading position in the classroom.

Math Development Center, LLC. agrees to provide the parent or guarantor's child (student) math instruction programs at the rates of:

- _____ \$344 - 4 sessions* package (\$86 per session)
- _____ \$672 - 8 sessions package (\$84 per session)
- _____ \$984 - 12 sessions package (\$82 per session)
- _____ \$1,920 – 24 sessions package (\$80 per session)
- _____ \$88 hour-by-hour

Agreement Terms

PAYMENT: Payment indicated above is required to be paid in full at time of tutoring enrollment. Cash, check, credit/debit card are accepted. Once the student has attended the first session, the payment for the whole package indicated above is considered fully earned and non-refundable. Additionally, there is a mandatory fee of \$85 for the Assessment/Consultation session prior to program enrollment.

TUTORING PACKAGE CANCELLATION: Tutoring package cancellations are allowed by phone 612.442.2448 OR via email info@mnmath.com at least 24 hours before the start of the first session of the above tutoring package, and a full refund will be given. **If cancellation notice was not given at least 24 hours before the start of the first session of the package, the payment indicated above is considered fully earned and non-refundable.** If the teacher had to cancel a session for any reason, the session will be rescheduled for a different day. Clients will be reimbursed within five business days by a check through mail or if there was card payment, payment will be credited back to the original card.

RESCHEDULING: The student may reschedule a session by giving at least 24 hours prior notice to the instructor in which case no fees will be incurred for that session. To reschedule, call 612.442.2448 OR email info@mnmath.com. If rescheduling was not done at least 24 hours before the session starts, the payment for that session is considered fully earned and non-refundable and that session will be deducted from the sessions contained in the student's package. If the teacher had to cancel a session for any reason, the session will be rescheduled to another date.

ABSENTEE: Students are encouraged to make it to every class offered. However, we understand illnesses and emergencies may arise. Students that fail to give 24-hour notice to the instructor shall be charged at the full rate without a discount or refund for the missed session(s) and that session will be deducted from the sessions contained in the student's package.

ARRIVAL: Students are expected to arrive 5 minutes before each session. Adjustment to fees will not be made for time lost because of late arrival by the student or by early termination of session by the student. The instructor agrees to wait ten minutes from the time of the scheduled session for the student's arrival before considering that session canceled without sufficient prior notice and therefore the session fee will be charged.

By signing below, parent or guarantor of the student reads, understands, and agrees to abide by the terms stated above including but not limiting to the cancellation, rescheduling, and absentee terms:

Signature _____	date _____
PARENT/GUARDIAN'S NAME: _____	CELL: () _____
PARENT/GUARDIAN'S NAME: _____	CELL: () _____
HOME/BILLING ADDRESS: _____	
CITY _____	ZIP _____
PERSON RESPONSIBLE FOR PAYMENT: _____	
EMAIL FOR BILLING PURPOSES: _____	@ _____
STUDENT'S NAME: _____	SCHOOL: _____ GRADE : _____
STUDENT'S EMAIL: _____	@ _____ STUDENT'S CELL: () _____
REFERRED BY: _____	

* each session is 50 minutes.